

**MANDATORY DISCLOSURES AS PER AICTE APPROVAL PROCESS
HANDBOOK 2019-20**

Appendix : 10

Format for Mandatory Disclosures as per AICTE Norms 2019-20

Mandatory Disclosures Updated on 12-02-2019

Mandatory Disclosure F.Y. 2019-20

1. AICTE File No. AICTE/AB/SWR/PID-I-7099091/2018-19

Date & Period of Last Approval: **30/01/2018**

- 1. Name of the Institute: DON BOSCO INSTITUTE OF BIO SCIENCES & MANAGEMENT STUDIES**
- 2. Address of the Institute: KUMBALAGODU, MYSORE ROAD, BANGALORE 560074**

Phone number with STD code: **080-28437027**

Fax number with STD Code: **+91 - 80 - 28437031**

Office hours at the institution: **9.00 A.M. to 4.30 P.M.** Academic hours at the institution: **9.00 A.M. to 4.30 P.M.**

Email: **directordbims@gmai.com** Website: **www.donboscobangalore.education**

Nearest railway Station (Dist in Km): **KENGERI RAILWAY STATION (6 kms)**

Nearest Airport (dist in km) : **KEMPEGOWDA INTERNATIONAL AIRPORT (45 kms)**

3. Name and Address of the Principal

Dr. Srivats R. PRINCIPAL

Flat No. G1, Bindiya Residency,

No. 132/6 & 7, 24th Main,

JP Nagar 6th Phase, Bangalore 560078

Contact No. (Mob): 9980694134, Res-08026625979

4. Name of the Affiliating University:

Bangalore University

5. Governance:

a. Members of the Board and their brief Background:

Sri. B. Bylappa	<p>Sri. B.Bylappa, President of Wayanamac Education Trust and Don Bosco Group of Institutions. He is an outstanding personality with a vision to create Don Bosco Bangalore to be the distinguished center of excellence to nurture and transform the talent of millions through quality and value based education in the area of technology, management and science through its innovative facilities of higher learning towards human excellence. Sri. B. Bylappa belongs to a holistic family born in a village close to Shivaganga. Having his primary education therein, shifted to Bangalore for the secondary and higher education. A strong desire of technical know made him to complete his Mechanical and Electrical engineering and joined Kirloskar Electricals Ltd.to begin his career as a young engineer. After having good years of experience with his pursuit of excellence he started consultancy services in the area of engineering and technology. A burning desire towards innovation created him an industrial entrepreneur to start Prashanth Cylinders Pvt Ltd., Prime Granites Pvt Ltd., Prashanth Hiram Engineering, Prashanth Automobiles, and PRAW WELD. Being an industrialist his social quotient remained in the area of education which inspired him to establish Wayanamac Education Trust in the year 1999, with focus on youth of the society to transform individuals to responsible leaders and entrepreneurs of new age technology by providing quality and value based education. All his hard core earned resources have been curved into leading educational institutions of Bangalore in the name of Don Bosco Group of Institutions. Sri B Bylappa has a wide philanthropic and charitable outlook from his early stage of entrepreneurship which remains today in a physical form of few temples, function halls and basic school education facilities to the needy.</p>
Sri. P. B. Manjunath	<p>Sri. P.B. Manjunath B.E., M.B.A., Vice President of Wayanamac Education Trust, with the vast exposure of industrial engineering and management having different</p>

	<p>portfolios in the industry and top management bodies of Bangalore. A strong visionary of the society to create and sustain a professional community of learning, wherein the youth of the nation acquire the relevant knowledge applicable to the industry. He plays the chief mentor role in Don Bosco Group of Institutions in inspiring faculty and staff members for delivering quality based education. Don Bosco reflecting stature of national accreditations and corporate partnerships are the true beliefs of quality infrastructure and support system conceived by him. As an Executive Director of Prashanth Cylinders Pvt Ltd., he was instrumental in expanding its marketing and sales with public and private sector oil companies viz. Reliance Industries, Ashand Gas, Asia LPG, Jyothi Gas etc. Being a Mechanical engineer by himself he used to take active interest in all the production aspects of the plant. In order to enhance the production capacity of the plant and to achieve the optimal production, some of his best contribution to industry are installation of shot blasting machine, zinc coating machine cylinder halves cleaning machine, hydraulic pressure testing machine and finally mechanization of cylinder conveying machine. He was instrumental in expanding the business beyond borders and able to achieve the deals to export cylinders to Srilanka Mundo Gas Company. To achieve this, the pre requisite being the production process should be of international standards. He ensured that the company was accredited with ISO: 9001- 2008 QMS Certification by TUV NORD, Germany. Presently he is also treasurer of Bangalore Management Association.</p>
Sri. B. Raghav	<p>Sri. Raghav Bylappa, B.E., M.B.A, Secretary of Wayanamac Education Trust having exposure to the industry as Joint Managing Director of Prashanth Cylinders Pvt Ltd., Prime Granites Pvt Ltd., Prashanth Hiram Engineering, Prashanth Automobiles, and PRAW WELD. He is the fulcrum of the whole Campus structure which stems the stellar philosophy of Don Bosco Group of Institutions, making the campus a destination for excellence in education, research and consultancy. A self-driven man and vibrant individual turned into a socio academic leader, who passionately inspires the development of Don Bosco Group of Institutions on great heights of success. His dynamic, open, humble and democratic style of leadership propels the group and motivates the budding professionals. His focus is to prepare tech savvy leaders under the frame of ethical, ecological and economic governance for a sustainable growth. His proactive policies and innovative ideas inhale quality life into the Institutions and strengthen human transformation. He is also active youth political leader in</p>

	contributing the socio- economic balance of the society.
Sr. S. Shivanna	Bangalore University Nominee . (Member of the Syndicate, Bangalore University, Bangalore)
Dr. Noor Shahina Begum	Bangalore University Nominee . (Professor, Dept. of Chemistry, Bangalore University, Bangalore)
Dr.Hala Naik N	Director, Academics, Don Bosco Group of Institutions, Kumbalagodu, Bengaluru, Mysore Road, Bangalore 560074. Former Principal of Sri MGM College, Udupi, Karnataka
Dr. Srivats	Principal, (MBA Programme), Don Bosco Institute of Bio Sciences & Management Studies
Sri Shankar Narayana Rao	Principal (UG Programme), Don Bosco Institute of Management Studies & Computer Applications.
Smt. Dharani Devi K	Faculty Member, MBA, Don Bosco Institute of Management Studies & Computer Applications
Prof. Manoj Kumar	Principal, Don Bosco College of Management & Science, HSR Layout, Bangalore

b. Members of the Academic Advisory Body

1. Chairperson: Sri B.Bylappa, Chairman, Wayanamac Education Trust
2. Vice Chairperson: Sri P.B.Manjunath, Vice President, Wayanamac Education Trust.
3. Sri Raghav Bylappa, Secretary, Wayanamac Education Trust
4. Joint Secretary: Prof. Dr. Srivats, Principal, DBIMSCA (Standalone MBA programme)

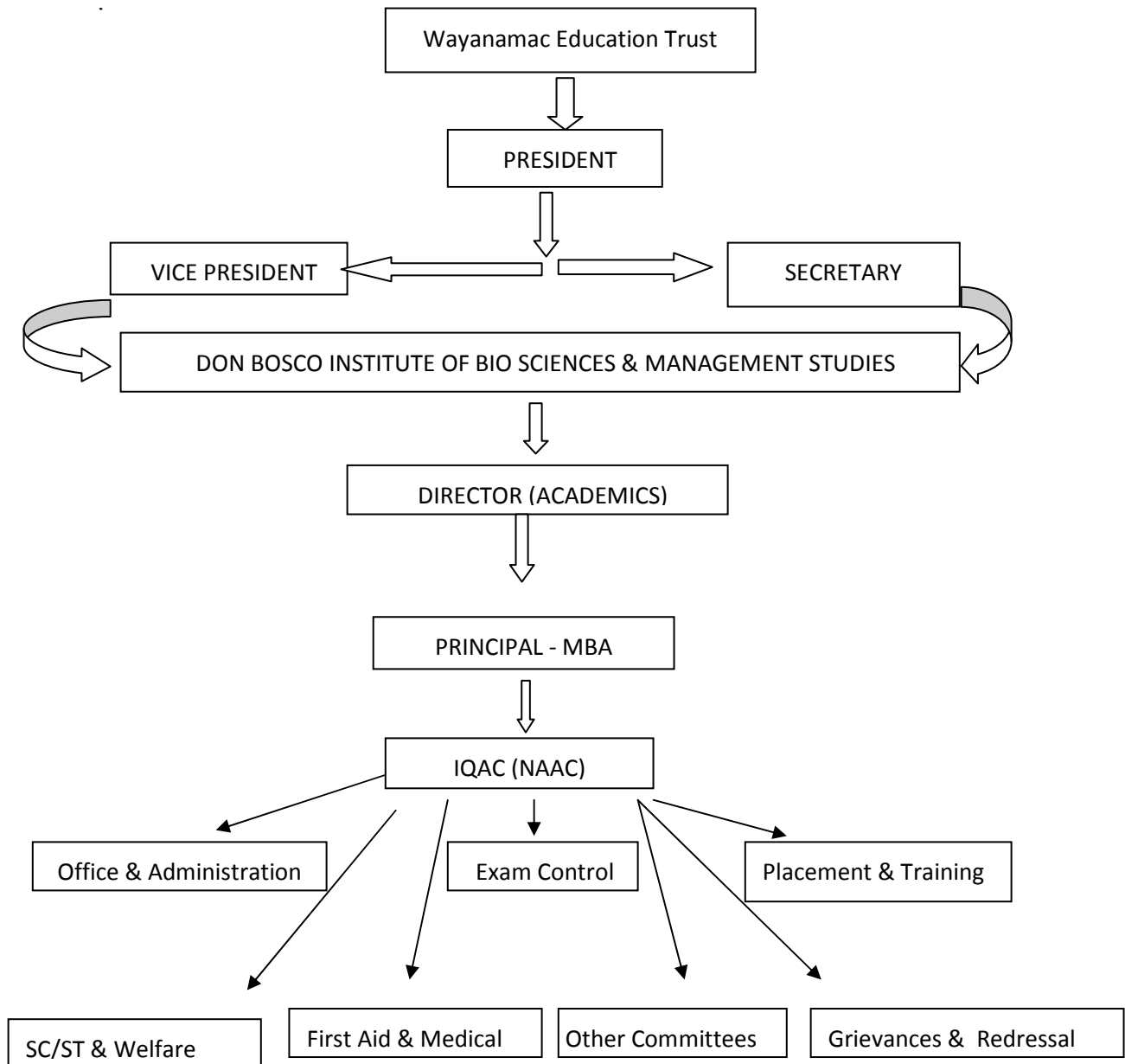
Members:

5. Dr. Hala Naik, Director - Academics, Don Bosco Group of Institutions
6. Prof. Shankar Narayana Rao, Principal, DBIMSCA (UG)
7. Sri Narasimha Murthy
Global Head, Infineon Technologies, MG Road, Bangalore
Global Centre of Competency for Software Quality
8. Sri Hariprasad, Chief of Staff, Flipkart
(Founder: Circle Forum of India)
9. Prof. Manoj Kumar, Principal, Don Bosco College of Science, HSR Layout
10. Prof. Mahesha N, Principal, Don Bosco Independent PU College

Frequency of the Board Meeting and Academic Advisory Body

Twice a year

Organizational Chart and Processes



- **Nature and extent of involvement of faculty and students in academic affairs / improvements.**

All the faculty members are actively involved in day to day academic activities of the college. Student representatives have been nominated to various committees.

- **Mechanism/Norms and procedure for democratic/good governance**

- a. HOD of the MBA department will conduct meeting for subject allocation among the faculty members after the completion of examination of each semester.
- b. Time table will be prepared in advance and the faculties and students are well informed in advance.
- c. Class Taken Report is prepared on daily basis to monitor the regularity and punctuality of classes taken by each of the faculty.
- d. Class Taken Report is signed by the HOD and countersigned by the Principal every day.
- e. Meetings of various committees are conducted as and when required with the involvement of student representatives.
- f. Annual sports and cultural meet will be held regularly every year and students are encouraged to take part actively in extracurricular activities.

- **Student feedback on Institutional Governance/Faculty performance**

- a. At the end of each even semester, feedback from students is taken for evaluation of faculties and the college
- b. The feedback forms are consolidated and the final report is communicated to each faculty for either correction or improvement or any such other related inputs

- **Grievance Redressal Mechanism for Faculty, Staff and students**

- a. **Redressal mechanism for faculty:**

Any faculty having any grievance shall bring it to the notice of the HOD
HOD brings it to the notice of the Principal
Principal along with the Director (Academics) shall resolve the grievance.

- b. **Redressal mechanism for students:**

Grievances and redressal committee is constituted.

This committee consists of faculty members and student representatives.

Any student having any kind of grievance relating to any matter may either bring it to the notice of the faculty concerned/HOD or the Principal directly.

The principal shall hear the grievance and take immediate action to resolve the same.

If the grievance requires involvement of higher officials of the management, then the Director (Academics) shall also be involved in resolving the problem.

- **Establishment of Anti Ragging Committee**

- a. **Anti Ragging Committee comprises of :**

1. Dr. Hala Naik N, Director, Don Bosco Group of Institutions, Chairperson
2. Dr. Srivats R., Principal (MBA Programme) Member Secretary.
3. Smt. Champa T, Faculty Representative
4. Smt. Dharani Devi K., Faculty Representative
5. Lavanya M., Faculty Representative
6. Shvetha K.R., Faculty Representative
7. Smt. Sumithra N.N., Police Constable, Kumbalagodu Police Station.
8. Manish Reddy, Student Representative
9. Nidhi Dubey, Student Representative
10. Warden, Gents Hostel, Don Bosco Group of Institutions
11. Warden, Ladies Hostel, Don Bosco Group of Institutions

- **Establishment of Online Grievance Redressal Mechanism**

- a. Online Grievances Redressal Mechanism is established. Its URL is www.dbims.edugrievance.com

All the stake holders are allowed to lodge online grievances and get the grievances resolved.

- Establishment of Grievance Redressal Committee in the Institution and Appointment of Ombudsman by the University

Grievances Redressal Committee consists of:

1. Dr. Srivats R., Principal and Chairperson of the Committee
2. Sri Shashikumar C.R., Faculty Representative
3. Miss Lavanya M., Faculty Representative
4. Smt. Shvetha K.R., Faculty Representative
5. Miss Diana Rajan, Student Representative

Formation of OMBUDSMAN is not intimated by Bangalore University

• **Establishment of Internal Compliant Committee (ICC)**

Internal Compliance Committee consists of:

1. Smt. Dharani Devi, Faculty Representative, Convenor
2. Smt. Champa T., Faculty Representative
3. Sri Shashi Kumar C.R., Faculty Representative
4. Smt. Shvetha K.R., Faculty Representative
5. Sri Rudresh K.R., Physical Education Director
6. Sri Gopinath, Office Superintendent
7. Sri Jayarama, Attender
8. Salasabeel, Student Representative
9. Jeevita, Student Representative

• **Establishment of Committee for SC/ST**

Committee for SC/ST consists of:

1. Dr. Srivats R., Principal, Chairperson
2. Smt. Champa T., Coordinator
3. Smt. Dharani Devi K., Member, Faculty Representative
4. Sri Shashi Kumar C.R., Member, Faculty Representative
5. Sri Ganesh G.V., Student Representative
6. Miss Jamunaveni Bagdal, Student Representative
7. Sri Ravikumar D.S., Student Representative

- **Internal Quality Assurance Cell**

- IQAC of the MBA programme consists of:**

- a. Dr. Srivats R., Principal, Chairperson
 - b. Smt. Dharani Devi K., Member, Faculty Representative
 - c. Miss Lavanya M., Member, Faculty Representative
 - d. Smt. Champa T., Member, Faculty Representative
 - e. Sri. Shashi Kumar C.R., Member, Faculty Representative
 - f. Sri Anil B.A., Student Representative
 - g. Miss Pallavi G.K., Student Representative

6. Programmes:

- a. Name of the Programmes approved by AICTE:
MBA

- b. Name of the Programmes Accredited by AICTE
NIL

- c. Status of Accreditation of the Courses
:

- Total Number of Courses: ONE
- No. of courses for which applied for accreditation: ONE
- Status of Accreditation: Approved for one course for 2017-18 and No Admission category for the year 2018-19
- For each programme, the following details are to be given:

Name	:	MBA
Number of seats	:	120
Duration	:	Two years (4 semesters)
Cut off marks/rank of admission:		As per Govt of Karnataka Regulations
Fee	:	
For General Category	:	Rs. 85,390
For SC/ST	:	Rs. 54390 reimbursed by the Govt.
Placement Facilities	:	Available

Campus placement in the last three years with minimum salary, maximum salary and average salary:

Minimum Salary Rs. 1,50,000

Maximum Salary Rs. 3,00,000

Average Salary Rs. 2,40,000

- Name and duration of programme (s) having twinning and collaboration with Foreign University(s) and being run in the same campus along with status of their AICTE Approval. If there is foreign collaboration, give the following details:

NOT APPLICABLE

7. Faculty

- Branch wise list faculty members:
 - a. Permanent Faculty: 12
 - b. Adjunct Faculty: NIL
 - c. Permanent Faculty : Student Ration : 1:20 ratio

8. Profile of Vice Chancellor/Director/Principal/Faculty:

1. Dr. Srivats R., Principal

	Name	Dr.R.Srivats
	Position & Affiliation	Principal, MBA Program, (Bangalore University), Don Bosco Institute of Management Studies and Computer Applications, Kumbalgodu, Bangalore
	Areas of Interest	Marketing Management, Services Marketing, Retailing, International Marketing, Rural Marketing, Sales and Distribution, MIS, Management Principles, Consumer Behavior, Research Methods/Marketing Research, QT, Operations Research, Business Analytics.
	Email	srivatsr6@yahoo.co.in
	Phone	+919980694134

Educational Qualifications:

Ph.D.	Management, Dr MGR University, Chennai	India	2013
M.Phil	Management. Madurai Kamaraj University	India	2006 Viva Voce completed in June 2015
MBA	University of Madras.	India	1996
BBM	Bangalore University	India	1994

Areas of Research:

Relationship between Customer Satisfaction and Loyalty in the Automotive Sector-Passenger Car Industry

Brief Profile:

Has 5 Plus years of Industry, and Eighteen years Academic Teaching Experience in the areas of Marketing management, research and quantitative subjects like operations Research, General Management, Business Analytics. Has published 2 articles in national and international refereed journals, and presented papers at various national and international conferences and seminars, some of which have one best paper award. He had also guided 4 Doctoral Students during his tenure in CMR University. Currently working as a Principal of **MBA Program at Don Bosco Institute of Management studies and Computer Applications since Dec 2018..** Earlier he has worked with premier academic institutions like CMR University, Dayananda Sagar college of Arts Science and Commerce, Amity Global Business School, R.V.Institute of Management, J.S.S Academy of Technical Education, BMS College of Engineering, M.S.Ramaiah Institute of Technology and CNK Reddy College. He also has part-time teaching experience of executive management courses at premier institutions. He was in the corporate sectors like Telecom. Packaging and I.T with reputed companies both in, Bangalore, and Chennai.

2. Faculty Profile : Smt. Dharani Devi K, Faculty;



Name of the Faculty	Smt. Dharani Devi K.		
Designation	Assistant Professor		
Department	Post Graduate Dept. of Management Studies		
Date of joining	17-06-2013		
Qualification	Ph.D pursuing		
	Subject:	Commerce/Management	
	Dissertation		
	University		
	Year		
	PG	MBA	
	Year of passing	2000	
	Grade/% of marks obtained	64%	
	NET: Year of passing	NO	
	Diploma:		
	Year		
	Grade/% of marks		
	Other qualification		
Total Experience	17 years		
	Academic:	Industry:	Research
	17 years	NIL	NIL
Publications	Books = NIL	IPRs = NIL	Patents = NIL
Papers published	National: NIL	International: NIL	
Conference attended	National: 02	International: 04	
Conferences conducted	02		
Workshops Attended	06		
Ph.D Guide?	Field: NIL	University: NIL	
No. of projects guided	NIL		

3. Faculty Profile : Sri Shashi Kumar C.R., Faculty:



Name of the Faculty	Sri Shashi Kumar C.R.		
Designation	Assistant Professor		
Department	Post Graduate Dept. of Management Studies		
Date of joining	17-10-2010		
Qualification	Ph.D - NIL		
	Subject:	Commerce/Management	
	Dissertation		
	University		
	Year		
	PG	MBA	
	Year of passing	2009	
	Grade/% of marks obtained	I Class	
	NET: Year of passing	No	
	Diploma:		
	Year		
	Grade/% of marks		
	Other qualification	PGDFM	
Total Experience	Academic:	Industry:	Research
	8.6 years	NIL	NIL
Publications	Books = NIL	IPRs = NIL	Patents = NIL
Papers published	National: NIL	International: NIL	
Conference attended	National: 05	International: 03	
Conferences conducted	04		
Workshops Attended	Nil		
Ph.D Guide?	Field: NIL	University: NIL	
No. of projects guided	NIL		

4. Faculty Profile : Smt. Champa T, Faculty:



Name of the Faculty	Smt. Champa T		
Designation	Assistant Professor		
Department	Post Graduate Dept. of Management Studies		
Date of joining	11-06-2012		
Qualification	Ph.D - Nil		
	Subject:	Commerce/Management	
	Dissertation		
	University		
	Year		
	PG	MBA	
	Year of passing	2000	
	Grade/% of marks obtained	64%	
	NET: Year of passing	NO	
	Diploma:		
	Year		
	Grade/% of marks		
	Other qualification	M.Com	
Total Experience	Academic:	Industry:	Research
	17 years	NIL	NIL
Publications	Books = NIL	IPRs = NIL	Patents = NIL
Papers published	National: NIL	International: NIL	
Conference attended	National: 02	International: 04	
Conferences conducted	02		
Workshops Attended	06		
Ph.D Guide?	Field: NIL	University: NIL	
No. of projects guided	NIL		

5. Faculty Profile : Smt. Shvetha K.R., Faculty:



Name of the Faculty	Smt. Shvetha K.R.		
Designation	Assistant Professor		
Department	Post Graduate Dept. of Management Studies		
Date of joining	14-07-2014		
Qualification	Ph.D - Nil		
	Subject:	Commerce/Management	
	Dissertation		
	University		
	Year		
	PG	MBA (VTU)	
	Year of passing	2010	
	Grade/% of marks obtained	69%	
	NET: Year of passing	NO	
	Diploma:	PGDHRM	
	Year	2016	
	Grade/% of marks	72%	
	Other qualification	M.Com (HR), 75%	
Total Experience			
	Academic:	Industry:	Research
	06 years	01 year	NIL
Publications	Books = NIL	IPRs = NIL	Patents = NIL
Papers published	National: 03	International: NIL	
Conference attended	National: 01	International: 04	
Conferences conducted	NIL		
Workshops Attended	01		
Ph.D Guide?	Field: NIL	University: NIL	
No. of projects guided	NIL		

6. Faculty Profile :Ms. Lavanya M, Faculty



Name of the Faculty	Ms. Lavanya M		
Designation	Assistant Professor		
Department	Post Graduate Dept. of Management Studies		
Date of joining	09-10-2017		
Qualification	Ph.D Nil		
	Subject:	Commerce/Management	
	Dissertation		
	University		
	Year		
	PG	MBA	
	Year of passing	2017	
	Grade/% of marks obtained	72.3%	
	NET: Year of passing	No	
	Diploma:		
	Year		
	Grade/% of marks		
	Other qualification		
Total Experience	6 months		
	Academic:	Industry:	Research
	6 months	NIL	NIL
Publications	Books = NIL	IPRs = NIL	Patents = NIL
Papers published	National: NIL	International: Nil	
Conference attended	National: Nil	International: Nil	
Conferences conducted	NIL		
Workshops Attended	Nil		
Ph.D Guide?	Field: NIL	University: NIL	
No. of projects guided	NIL		

7. Faculty Profile : Dr. Sharada, Associate Professor



Address: #40, 3rd Cross, Bhagiratha Layout, Kengeri Satellite Town, Bangalore-60
Phone: 080-28482440, 09341978182, Email: dr.sharadha18@gmail.com

Career Objective:

Looking for faculty position at an esteemed institution to teach human resource management to students and help them embark the glorious career path in the field of management.

Summary of Skills:

- Excellent academic records and experience in teaching the concepts of human resource management with practical examples
- Outstanding experience of mentoring postgraduate students
- Demonstrated research experience backed with dissertation
- Ability to prepare syllabus, deliver lecture, and hold group conversation on related-topic with students
- Personable and approachable to students and a thorough professional team player among peers.

Educational credentials:

- Ph.D (Management) from Jain University, 2017.
- M.B.A in Human Resources Management from Karnataka Open University Mysore, 2007 – 60%
- B.E (Civil) from U.V.C.E, Bangalore, Karnataka, 2000 - 65%
- PUC from Vijaya PU College, Bangalore-72%
- SSLC from Women's Peace League Girls High School- 82%

Work Experience:

- From Aug 2010 till Nov 2013 as **Assistant Professor** at Vivekananda Institute of Technology, Bangalore.
- From Oct 2009 till Aug 2010 as MBA **Co-ordinator and Lecturer** at Jnanavikas Institute of Technology, Bidadi.
- From Sep 2007 till Sep 2009 as **Faculty** – Human Resources Management at National Institute of Management studies, Bangalore.
- From Aug 2006 till Sep 2007 as **Assistant Engineer** at IVRCL Infrastructures and Projects, Bangalore Region.

- From Sep'04 to Aug'06 as CAD Design Engineer at Precision Surveys, Bangalore.

Subjects handled:

- Human Resource Management
- Performance management and competency mapping
- Legal Environment and Industrial Legislations
- Organization Leadership
- Recruitment, Selection and Compensation Management
- Research Methods
- Marketing Management
- Management and Organizational Behaviour

Accomplishments:

- Conducted various workshops on communication skills, presentation skills and interpersonal skill at NIMS, JVIT and VKIT.
- Conducted workshop on facing the interview for final year students of JVIT with very good results.
- Conducted workshop on interview etiquette for MBA final year students at NIMS.
- Attended FDP on “Creativity in teaching ” at JVIT in July 2010.
- Attended FDP on “Organizational Leadership” in Feb 2011 at BMSCE, Bangalore.
- Attended MDP on “Research for Aspirants” in Jan 2012 at PESIT, Bangalore.
- Presented Research Paper on “ Managing Repatriates” at National Conference on Global Issues and Challenges in 21st century, VKIT, Bangalore.
- Attended International Conference “Re-scripting India’s Growth Story” organized by Jain University on 17th April 2015 and presented research paper on “Mentoring needs and expectations of Gen Y- Preparing next generation leaders”.

Publications:

- Paper on “Managing Repatriates” published in peer reviewed journal ISBN:978-93-5097-334-9 brought out by VKIT as part of National Conference.
- Research Paper on “Mentoring needs and expectations of Gen Y- Preparing next generation leaders” published in Jain university Journal Pariprashna, ISSN no. 0976-7150.
- Research Paper on “Understanding the Dynamics of Formal Mentoring Program: A model for Effective Implementation” published in International Journal in Management and Social Sciences, Jan 2017.
- Research Paper on “Understanding Mentoring Needs of Millennials in IT Sector ” published in Global Journal For Research Analysis in April 2017 issue .

8. Faculty Profile : Mohammad Yusuf, Assistant Professor



EDUCATIONAL QUALIFICATION

Examination	School/ College	Board/ University	Year of passing	Percentage%
MBA (HR & Marketing)	SJB Institute of Technology	Visvesvaraya Technological University	2017	71.70
BBM (HR)	Vivekananda Institute of Management	Bangalore University	2015	56.53
PUC	Basaveshwara PU College	Department of Pre-University Education	2012	65.5
S.S.L.C	New Pioneers High School.	Karnataka Secondary Education board.	2010	61.76

WORK EXPERIENCE

- Working as a **Assistant Professor** at **Bangalore Institute of Management Studies** from March 2018 to Present.

CERTIFIED COURSES

- M S Office
- Accounting with Tally.ERP.9
- Advance Excel

CERTIFICATES

- Participation Certificate in Sweden – India Nobel Memorial Quiz 2016.
- Certificate of appreciation from ”Diamontex Garment Processors”.
- Certificate of ‘Advance Excel for Analytics’ from Ethnotech Academic Solutions.
- Participation Certificate in 8th National Conference on “Youth Entrepreneurship – Innovations for sustainable business”.
- Participation Certificate in Business quiz held in DBIT.

PROJECTS / INTERNSHIP

- “A Study on Factors Influencing Employee Retention” at JUSTMAGZ.
- “A Study on Factors Influencing Employee Motivation” at Diamontex Garment Processors.
- “A Study on Employee Absenteeism at BRFL, Yeshwanthpur, Bangalore”

RESEARCH PAPER

- Talent Management – An analytical study with reference to placements, International Journal of Research in Economics and Social Science, Vol 6, Issue 10, Oct 2016, ISSN : 2249-7382.
- A Study On Employee Absenteeism At BRFL, Yashwantpur, Bangalore, BIMS International Journal of Social Sciences and Research, Vol 3, Issue 2, Jul/Aug 2018, ISSN: 2455-4839.

AREA OF STRENGTH

- Hard working and punctual.
- Enthusiastic to take up new challenges.
- Excellent verbal and written communication skills.
- Presentation skills.
- Willingness to learn.

AREA OF INTEREST

- Drawing, Painting, Reading Historical Books, Listening to Music, Playing Chess.

PERSONAL DETAILS

Name : Mohammad Yusuf M
D.O.B : 27th February 1995.
Father Name : Mohammad Munaver
Pasha Mother Name : Waheeda Banu
Marital status : Unmarried.
Languages known : Hindi, English, Urdu and
Kannada. Permanent Address : #128, 4th 'C'
main, Byraveswaranagar,
Nagarbhavi
main road,
Bangalore -
560072.

Mob: **8792727992**

Email-id: **yusufm722@gmail.com**

9. Faculty Profile : Narayana B, Assistant Professor:



To utilize my Education, Capabilities, Creative ideas, with a self- motivated and positive approach with an Organization that will help my professional and personal skills.

Qualification

➤ **UGC NET- Qualified for Assistant Professor.**

➤ **PGPM (Finance)**

Institution : Ramaiah Institute of Management Studies

Board : Autonomous

Score : 2.3 CGPA ; 77%

Year : 2016

➤ **MBA (Finance)**

Institution : Ramaiah Institute of Management Studies

Board : Mysore University

Score : 67%

Year : 2016

➤ **B.Com (Finance)**

Institution : MES Degree College,
Melleshwaram

Board : Bangalore University
Score : 64%
Year : 2014

➤ **P.U.C (Commerce)**

Institution : Bapu Composite P U Collage

Board : Karnataka State Pre-University Board

Score : 83.83%

Year : 2011

➤ **10TH**

Institution : Kendriya Vidyalaya, IISc, Bangalore

Board : CBSE

Score : 56.60%

Year : 2009

Work Experience

➤ **Organization** : **KPMG**

Job Role : **Audit Associate**; Auditing of Financial Statements/ Reports, Valuation Reports, Test Works, and Flowcharting of Business Process.

Duration : August 2016 to November 2016

➤ **Organization** : **JPMC**

Job Role : **Financial Consultant** (Contract); Documentation of Financial Derivatives Agreements and its amendments and Reporting.

Duration : May 2016 to July 2016

Job Role : **Business Operations Specialist (Senior Team Member)**; Finance and Accounting, Transaction life cycle management, Fixed Assets register maintenance, Fixed

Assets Recons, preparation of WEBADI's, Capitalization, retirements, Depreciation run, Recons of Accounts Payable, General Ledger Reconciliation and substantiation, Book Closures, Accounting Investigations, problem solving,.

Duration : February 2017 to Present

Research Programs

- Participated in Executing the **Base Line Survey** for a Study Organized by **Waste Ventures** and **Indian Institute of Management Bangalore (IIMB)**.
- Volunteered for **CISTUP, Indian Institute of Science (IISc)** in collecting the Primary Data on a **Study on Traffic Movement**.
- Research on the **Performance of stocks in NSE** and **Portfolio analysis** using Statistical tool called correlation as part of my MBA Curriculum.

Certifications

- Human Resource Management
- Business Correspondent/Facilitator
- Fundamentals of Computer
- Tally 9.0 ERP

Achievements

- Participated in many school, college, inter college competitions and won prizes.
- Best Supporting Actor Award in the State Level Competition.
- Best NSS Volunteer Award.

Assets

-
- Effective Communication skills and leadership qualities.
 - Can adapt to changing environment.
 - Keen learner of new things; Passion for teaching.
 - Self motivated and energetic.

Internship

- **Organization:** Hindustan Aeronautics Limited.
- **Subject:** Organizational Study.
- **Duration:** 1st July 2015 to 15th August 2015

10. Faculty Profile: Miss. Nagarathna H, Assistant Professor



Career Objective:

Ambitious to build a career with an organization where team work is required and hard working is appreciated and there is platform to exhibit my skills and knowledge by learning new things.

Educational Info:

Sl.no	Course	Board	Institute	YOP
01.	MBA (Pursuing)	Vishveshwaraya Technological University	R N S Institute of Technology	2017
02.	BBM	Bangalore University	Seshadripuram academy of business studies	2015
03.	PUC	PU Board Karnataka	Seshadripuram independent Pre-University College	2012
04.	SSLC	KSEEB	St. mathas English High School	2010

Skills:

- ✓ Basic Computer Knowledge (MS office tools)
- ✓ Advance Excel

Freelance Project Details:

Project title: “Critical analysis of Indian postal service”.

Duration: 1 Month (June – July 2016) Purpose: As a part of academic requirement.

Main Project Details:

Project title:“A study on Ratio analysis at BHEL ltd.”

Duration: 10 Weeks (Jan – Mar 2015)

Purpose: As a part of partial fulfillment of BBM course prescribed by university

“A Study on Non- Performing Assets with special reference at KSC Apex Ltd.”

Duration: 10 Weeks (Jan – Mar 2017)

Purpose: As a part of partial fulfillment of MBA course prescribed by university.

Achievements and extra circular activities:

- ✓ Attended the Wal-Mart Placement Training Programme organized by Centum Learning.
- ✓ Attended the workshop Programme on Communication skills and team building organized by College.
- ✓ Attended Aptitude & Soft Skills Development Training Programme conducted by IMS Learning Resources Pvt. Ltd.
- ✓ Participated in a “Financial Analytics” work shop conducted in October 2016.

Hobbies and Interest:

- ✓ Playing Shuttle Badminton and Carom.
- ✓ Trekking.

Other Personal Info:

Father Name	HANUMANTHAI AH
Mother Name	GOVINDAMMA
Date of Birth	12 th March 1995
Gender	Female
Nationality	INDIAN
Present Address	NO 192, maligondanahalli, ramohalli post, kengeri hobli, Bangalore south-60

Language Proficiency:

Language	Read	Write	Speak
Kannada	Yes	Yes	Yes
English	Yes	Yes	Yes
Hindi	Yes	Yes	No

11. Faculty Profile: Mrs. Reji Anto, Assistant Professor



FACULTY PROFILE

1. NAME : REJI ANTO
2. AGE & DATE OF BIRTH : 12-04-1976, 42 YEARS
3. QUALIFICATION : MBA (BHARATHIAR UNIVERSITY
1999)
4. \AREA OF SPECIALISATION : FINANCE & MARKETING
5. COMPUTER SKILLS : OFFICE 2007, INTENET & SAP
IN MM
6. INDUSTRY EXPERIENCE 8 YEARS

- a. Worked as a resourceful General Manager for Access Business Corporation, Bangalore from 2/11/2014 to till dte, driven to cut company costs and boost company through innovative management techniques, organised and diligent with excellent written, oral interpersonal communication skills. Successful in uilding and motivating dynamic team:

Highlights:

- Cost control
- Process optimization
- Quality assurance
- On time supply
- Strategy planning
- Performance review
- Inventory management
- Staff development
- Goal attainment

- Policy improvement
 - Team leadership
 - Systematic departmentalization
- b. Worked as General Manager (Marketing) for Marco Chem, Bangalore from 2/12/2012 to 25/10/2014
 - c. Worked as Production Planning and Marketing Controlling Head for an MNC, Codefine Inc (Transpac Asia) from 02/02/2007 to 30/11/2012
 - d. Worked as Brand Manager for Karnataka Beauty Parlour Division for Himalaya Drug Company, Makali, and Bangalore from April 2000 to February 2005
 - e. Academic Projects undertaken:
 1. Organisation : Rubfila International Ltd
 Title : Working Capital Management in Finance
 Description : The project work was carried out in Finance Department of the Company analyzing the financial statement of past five years. Ratio analysis needed for the capital, statistical methods, Funds Flow Analysis and Cash Flow Analysis were done. The results of the exposure were submitted to the General Manager (Finance) of the Company.

7. Strength : Self Confidence
 : Do it now policy
 Hard work

8. Academic Experience; : NIL

9. Research experience : NIL

12. Faculty Profile: Iqra Tariq Mahjoo

IQRA TARIQ MAHJOO
MADHINA MOHALLA, SANGRI COLONY
BARAMULLA, JAMMU AND KASHMIR. PINCODE:
193101
CURRENT PLACE: BANGALORE. EMAIL ID:
iqratarig65@gmail.com
CONTACT: +918904735561 +917006396689



OBJECTIVES:

Seeking challenging and responsible position, where my educational and technical abilities can be fully & effectively utilized with opportunities of growth, enhancement of professional knowledge and permanent employment.

QUALIFICATIONS :

MBA in Finance and HR with 7.54 GPA from Bangalore University, Bangalore.

BBA from Maharishi Dayanand, Rohtak.

12th from St. Joseph's Higher Secondary School Baramulla, Jammu and Kashmir.

10th from St. Joseph's Higher Secondary School Baramulla, Jammu and Kashmir.

Dissertation on "The Effect of Credit Administration on the Profitability of Indian Overseas Bank"

A Project report on "A study on effect of financial changes on pre and post demonetization with

reference to Kashmir Mercantile Co-operative bank ltd".

A Project report on "Micro Finance Of J&K Bank Ltd".

Participated in the symposium on "Role of Management Education in Sustainable Development of

SAARC Region".

Presented paper on “Green Banking Opportunities and Challenges in India” in an international conference on Global Business Transition Strategies towards Competitive Growth

Presented paper entitled “Impact of GST on Economic Stability” in National conference on Post

GST- Emerging Issues & Challenges.

Participated in 1st Global Conference on “Making Management Studies Matter-2017

Participated in HR Conclave in Dayanand Sagar College of Engineering, Bengaluru.

Participated in 8th Annual all J&K state level school talent search examination programme conducted by NEESF- NEES.

PROFESSIONAL SKILLS :

Basic Knowledge of Statistical Package for the Social Sciences (SPSS) certified.

Basic Knowledge of Microsoft Office.

Officially registered as a potential stem cell donor with Stem Cell Registry India, Bangalore.

Coordinator of an Event in Management fest (Prothsaahan)

Prizes in sports (cricket and tug of war)

PERSONAL QUALITIES :

Quick Learner

Team spirit.

Result oriented and goal driven.

Leadership skills.

Ability to handle pressure.

Multi-Tasking.

Presentation skills.

Communication skills.

LANGUAGES KNOWN:

English, Hindi, Urdu, & Kashmiri

PERSONAL INFORMATION

Father's Name : Tariq Ahmad Mahjoo
Mother's Name: Rifat Ara.
Date of Birth: 08.07.1993
Gender: Female.
Marital Status: Single
Interest: Reading Novel.
Hobbies: Gardening, writing poems.

9. Fee

* Details of fee, as approved by State Fee Committee, for the Institution

Fee fixed by the Government for SC/ST Rs 54390

Fee fixed by the Government for other categories Rs. 85390

Time schedule for payment of fee for the entire programme

As per the calendar of events announced by Bangalore University

No. of Fee waivers granted with amount and name of students

NIL

Number of scholarship offered by the Institution, duration and amount

NIL

Criteria for fee waivers/scholarship

NA

Estimated cost of Boarding and Lodging in Hostels

Rs. 1,00,000 per annum

10. Admission

Number of seats sanctioned with the year of approval

No. of seats sanctioned 120

Number of Students admitted under various categories each year in the last three years

2015-16 53 students

2016-17 44 students

2017-18 88 students

Number of applications received during last two years for admission under Management Quota and number admitted

11. Admission Procedure

Mention the admission test being followed, name and address of the Test Agency and its URL (website)

AS per the rules formulated by the Karnataka Examination Authority

Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)

Candidates qualified in PG CET conducted by Karnataka Examination Authority

Calendar for admission against Management/vacant seats:

As per the rules framed by Karnataka Examination Authority

Last date of request for applications

As per the rules framed by Karnataka Examination Authority

Last date of submission of applications

As per the rules framed by Karnataka Examination Authority

Dates for announcing final results

As per the rules framed by Karnataka Examination Authority

Release of admission list (main list and waiting list shall be announced on the same day)

As per the rules framed by Karnataka Examination Authority

Date for acceptance by the candidate (time given shall in no case be less than 15 days)

As per the rules framed by Karnataka Examination Authority

Last date for closing of admission

As per the rules framed by Karnataka Examination Authority

Starting of the Academic session

As per the calendar of events announced by Bangalore University

The waiting list shall be activated only on the expiry of date of main list

The policy of refund of the fee, in case of withdrawal, shall be clearly notified

As per the rules framed by Karnataka Examination Authority

12. Criteria and Weightage for Admission

Describe each criterion with its respective weightage i.e. Admission Test, marks in qualifying examination etc.

Norms as prescribed by the Karnataka Examination Authority

Mention the minimum level of acceptance, if any

UG

Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years

50%

Display marks scored in Test etc. and in aggregate for all candidates who were admitted

Displayed

13. List of Applicants

List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats

List uploaded in the web site of the Institution

14. Results of Admission Under Management seats/Vacant seats

Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)

Karnataka Examination Authority allots seats based on the score card and the choice of the student for selection of college.

Score of the individual candidate admitted arranged in order or merit

LIST OF MANAGEMENT STUDENTS (2017 - 19)				
Sl. No	Students Name	Course	Exam Type	Percentile/Score
1	Akash Nazre.S	MB A	PGC ET	40
2	Arun Kumar.D.T	MB A	PGC ET	41
3	B.Vinay Kumar	MB A	KM AT	69.08
4	Diana Rajan	MB A	MA T	76.54
5	Jeevitha.S	MB A	PGC ET	48
6	Lalam Sri Ram	MB A	MA T	51.3
7	Nidhi Dubey	MB A	KM AT	47.84
8	Pallavi.C	MB A	PGC ET	34
9	Pavan J.T	MB A	PGC ET	43
10	Radha.K.R	MB A	PGC ET	38
11	Roja.G.H	MB A	PGC ET	40
12	Salsabeel.S	MB A	MA T	57.28
13	Surya.T	MB	PGC	41

		A	ET	
14	Vinay Kumar. N	MB A	PGC ET	46
15	Sharan Krishna S	MB A	KM AT	61.76
16	Bhaskar.R	MB A	PGC ET	36
17	Venkatesh Chilukuri	MB A	KM AT	45

List of candidate who have been offered admission

Batch 2017-18

Sl.No	Reg.No	Name of the candidate
1	17WJCMD001	ABHISHEK M
2	17WJCMD002	AISHWARYA C R
3	17WJCMD003	AKASH NAZRE S
4	17WJCMD004	ALEKHYA V
5	17WJCMD005	AMRUTHA C N
6	17WJCMD006	ANIL B A
7	17WJCMD007	ANUPAMA H R
8	17WJCMD008	ANUSHA S
9	17WJCMD009	ARCHANA G R
10	17WJCMD010	ARUN KUMAR D T
11	17WJCMD011	ARYA PRAKASH
12	17WJCMD012	B VINAY KUMAR
13	17WJCMD013	BHANUPRIYA CC
14	17WJCMD014	BHARATHYADAV M
15	17WJCMD015	BHASKAR T N
16	17WJCMD016	CHAITRA B
17	17WJCMD017	CHAITRA S
18	17WJCMD018	CHANDAN C P
19	17WJCMD019	CHANDRA M P
20	17WJCMD020	CHANDRASHEKAR A L
21	17WJCMD021	DEVARAJU H R
22	17WJCMD022	DIANA RAJAN
23	17WJCMD023	DIVYA L
24	17WJCMD024	GANESHA G V

25	17WJCMD025	HANUMANTHA K G
26	17WJCMD026	HARSHITHA D C
27	17WJCMD027	HARSHITHA R G
28	17WJCMD028	JAMUNAVENI
29	17WJCMD029	JEEVITHA S
30	17WJCMD030	K AKHIL KUMAR
31	17WJCMD031	KALAKANAGOUDA V HIREHAL
32	17WJCMD032	KAVYA M P
33	17WJCMD033	KIRAN M GOWDA
34	17WJCMD034	KOMALA S
35	17WJCMD035	KRUPA K
36	17WJCMD036	KUMARASWAMY P
37	17WJCMD037	LALAM SRI RAM
38	17WJCMD038	MADHUMITHA R
39	17WJCMD039	MADHUSHRI P
40	17WJCMD040	MAHADEVASWAMY S
41	17WJCMD041	MAHESH M
42	17WJCMD042	MAHESHA M
43	17WJCMD043	MANISH KUMAR REDDY N
44	17WJCMD044	MANJUNATH
45	17WJCMD045	MANJUNATHA R
46	17WJCMD046	MANOJ B
47	17WJCMD047	MANTESH S
48	17WJCMD048	MEGHANA M D
49	17WJCMD049	NANDAN M N
50	17WJCMD050	NAVEENA B
51	17WJCMD051	NIDHI DUBEY
52	17WJCMD052	NITHIN KUMAR G
53	17WJCMD053	PALLAVI G K
54	17WJCMD054	PALLAVI C
55	17WJCMD055	PARIKSHIT SHREEDHAR DESAI
56	17WJCMD056	PAVAN J T
57	17WJCMD057	PRAVEENREDDY
58	17WJCMD058	RADHA K R
59	17WJCMD059	RAHUL L P
60	17WJCMD060	RAJENDRA S
61	17WJCMD061	RAJESH K M
62	17WJCMD062	RAJU B
63	17WJCMD063	RASHMITHA K L

64	17WJCMD064	RAVIKUMARA D S
65	17WJCMD065	ROJA G H
66	17WJCMD066	SADHANA C M
67	17WJCMD067	SAGAR D S
68	17WJCMD068	SALSABEEL S
69	17WJCMD069	SANTOSH K S
70	17WJCMD070	SASI KUMAR V
71	17WJCMD071	SHARANKUMAR K S
72	17WJCMD072	SHEETALA NANDREKARA
73	17WJCMD073	SRIDHARA M
74	17WJCMD074	SUNILKUMAR H S
75	17WJCMD075	SURYA T
76	17WJCMD076	TANGIRALA KALEBU
77	17WJCMD077	THEJA V
78	17WJCMD078	UDAY
79	17WJCMD079	ULLAS K S
80	17WJCMD080	UMESH K J
81	17WJCMD081	VENKATESULU GARI GAYATHRI
82	17WJCMD082	VINAY KUMAR NANDIKOLMATH
83	17WJCMD083	SHARAN KRIHSNA S
84	17WJCMD084	BHASKAR R
85	17WJCMD085	DEVARAJA C
86	17WJCMD086	KIRAN PATIL
87	17WJCMD087	SUSHMA
88	17WJCMD088	VENKATESH CHILUKURI

Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate

NIL

List of the candidate who joined within the date, vacancy position in each category before operation of waiting list

Same as per the list enclosed under the sub head “List of Candidates who have been Admitted”

15. Information of Infrastructure and Other Resources Available

Number of Class Rooms and size of each

14 Class Rooms : Size is 67.36m²

Number of Tutorial rooms and size of each

No. of Tutorial Rooms: 2: Size: 65 m²

Number of Laboratories and size of each

No. of Computer Labs: One: Size is 108.88 m²

Number of Computer Centres:

Computer Centre 1: 136.48 m²

Computer Centre 2 : 29.60 m²

Number of Drawing Halls with capacity of each

Not Applicable

Number of Computer Centres with capacity of each

No. of Computer Centres: One: Size is 129.38 m²

Central Examination Facility, Number of rooms and capacity of each

No. of Examination Control Room: One: Size is 34.38m²

Barrier Free Built Environment for disabled and elderly persons

Available

Occupancy Certificate

Available

Fire and Safety Certificate

Available

Hostel Facilities

Available

Library

Number of Library books/ Titles/ Journals available (program-wise)

No. of Library Books	:	6550
No. of titles	:	1396
Number of national journals	:	48
No. of international journals	:	04
No. of magazines	:	07
No. of e-books	:	>3500

List of online National/ International Journals subscribed

- a. Subscribed to ENLIST
- b. Subscribed to DELNET
- c. Subscribed to AIMS

E- Library facilities

Digital Library Facility is available with

Laboratory and Workshop

List of Major Equipment/Facilities in each Laboratory/ Workshop

College offers MBA programme only. Hence this part is not applicable

List of Experimental Setup in each Laboratory/ Workshop

College offers MBA programme only. Hence this part is not applicable

Computing Facilities

Internet Bandwidth

40 MBPS

Number and configuration of System

145 systems

Total number of system connected by LAN

145 systems

Total number of system connected by WAN

NIL

Major software packages available

Special purpose facilities available

Innovation Cell

Social Media Cell: To be established

Compliance of the National Academic Depository (NAD), applicable to PGCM/
PGDM Institutions and University Departments

College offers MBA programme only. Hence it is not applicable

List of facilities available

Games and Sports Facilities

Available

Extra-Curricular Activities

Available

Soft Skill Development Facilities

Available

Teaching Learning Process

Curricula and syllabus for each of the programmes as approved by the University

Bangalore University approves curricula and syllabus for MBA programme

Academic Calendar of the University

Two year MBA programme is spread over 4 semesters.

Academic Time Table with the name of the Faculty members handling the Course

YES. Academic time table is prepared before the commencement of classes for each semester.

Teaching Load of each Faculty

Teaching work load of the faculty is allocated as per the orders of the Government of Karnataka/Government of Karnataka

Internal Continuous Evaluation System and place

Periodic tests, surprise tests, assignments, internal examinations are held during a period of each

Student's assessment of Faculty, System in place

Mentoring system is introduced and each student's performance is evaluated and remedial action is taken by the respective teacher.

For each Post Graduate Courses give the following:

Title of the Course : MBA

Curricula and Syllabi : As per Bangalore University

Laboratory facilities exclusive to the Post Graduate Course

Computer Laboratory is available

Special Purpose

Software, all design tools in case

Academic Calendar and frame work'

16. Enrollment of students in the last 3 years

2015-16	53 students
2016-17	44 students
2017-18	88 students

17. List of Research Projects/ Consultancy Works

Number of Projects carried out, funding agency, Grant received : NA

Publications (if any) out of research in last three years out of masters projects : NA

Industry Linkage : To be established

MoUs with Industries (minimum 3 :

- a. Unigrowth Info Solutions for providing placement, recruitment and other related activities
- b. Connaissance IT Ltd to impart SAP training programme
- c. Effent Technologies, No. 839/50, 4th Main, Near Sagar Hotel, Vijayanagar, Bangalore 560040
- d.

18. LoA and subsequent EoA till the current Academic Year

Uploaded in the web site of the institution

19. Accounted audited statement for the last three years

20. Best Practices adopted, if any

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action.

The Website shall be dynamically updated with regard to Mandatory Disclosures

INFRASTRUCTURE AND OTHER FACILITIES PROVIDED BY THE
COLLEGE

OUR COLLEGE BUILDING



SEMNR HALL





COMPUTER LAB



DOM BOSCO INSTITUTE OF MANAGEMENT STUDIES & COMPUTER APPLICATIONS

ONLINE GRIEVANCES AND REDRESSAL GUIDE FOR STUDENTS

STEP 1: TYPE the URL and the Link "dtima.edugrievance.com" in the address bar

STEP 2: Click on the "STUDENTS" on the dash board.

STEP 3: Click the "NEW USER REGISTRATION" button on the log in page and enter the details including the name, course, class, admission number, email ID, mobile phone number, and desired password.

(Email ID or mobile will be the log in ID/User name of the student)

STEP 4: Student can post grievance only after the Admin approves the registration so as to make sure that the user is genuine, thus avoiding duplication or fake complaints. The student user will get an email notification when the Admin approves his/her registration.

STEP 5: Navigation => MY Account - to edit student email ID, gender or mobile phone number.

STEP 6: Navigation => To Post a Grievance:

Click "Post a Grievance" to lodge a complaint

Select the concerned grievance type, enter subject (maximum 200 characters) and grievance details to post it successfully.

ATTACHMENT : if the user has any supporting files/documents in favour of the grievance, they can upload it here.

STEP 7: Navigation => My Grievance - This option under the left Navigation menu gives a glance at the grievances posted and its status.

Grievances which got reply from the cell member will show "Responded" in the Status column.

Student needs to click the "Reopen" link to repost the complaint if he is not satisfied with the reply.

Remember - if the user doesn't get reply for the grievance he/she posted within the expected time, click "Reminder" option against the grievance to remind the cell member about the pending grievance.

Note: Students will get email notification as soon as the grievance cell member sends reply to the grievance they posted. If the grievance cell member saw the grievance (but not replied), it would appear "Viewed" in the Status column. Grievances closed after satisfactory resolution will appear "Disposed" in the Status column.

07/02/2019 15:03



M.B.A. - PLACEMENT OFFICE



DON BOSCO INSTITUTE FOR EMPLOYMENT
DEVELOPMENT & RECRUITMENT SERVICES FOR
MBA (BU), M.COM, UG AND PU STUDENTS
(DBIMSCA BLOCK)
(In Collaboration with Unigrowth Info Solutions (P) Bengaluru)

07/02/2019 15:10



Parking Facility



Parking Facility



Parking Facility



Sports Facility



Cafeteria







Cafeteria







Graduation Day Celebrations:

